2018 Douglas County Judicial Primary Election Candidate Guide
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### Important Dates

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<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>December 30, 2017</td>
<td><strong>Applications received by mail must be postmarked no later than 12/30/17 and online applications must be submitted before 11:59 p.m. 12/30/17.</strong></td>
</tr>
<tr>
<td>January 2-June 1, 2018</td>
<td><strong>Independent Candidate Petition Filing:</strong> Period during which independent candidates must submit their petition of candidacy to the appropriate filing officer for verification. Prior to circulating the petition, a copy must be submitted to the filing officer. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.200(1)(a)</a>)</td>
</tr>
<tr>
<td>January 2-12, 2018</td>
<td><strong>Judicial Candidate Filing:</strong> Period during which judicial candidates for District Court, and Justice of the Peace, as applicable, may file to run for office in 2018. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.177(1)(a)</a>)</td>
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<tr>
<td>January 12, 2018</td>
<td><strong>Last Day for Judicial Candidate Name Changes:</strong> Last day judicial candidates may change how their name appears on the ballot. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NAC 293.081</a>)</td>
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<tr>
<td>January 24, 2018</td>
<td><strong>Last Day to Withdraw or Rescind Withdrawal of Judicial Candidacy:</strong> Last day judicial candidates may withdraw their candidacy or rescind withdrawal of candidacy. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.202</a>)</td>
</tr>
<tr>
<td>March 5-16, 2018</td>
<td><strong>Candidate Filing:</strong> Period during which non-judicial candidates may file to run for office in 2018. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.177(1)(b)</a>)</td>
</tr>
<tr>
<td>March 16, 2018</td>
<td><strong>Last Day for Candidate Name Changes (Non-Judicial):</strong> Last day non-judicial candidates may change how their name appears on the ballot. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NAC 293.081</a>)</td>
</tr>
<tr>
<td>March 27, 2018</td>
<td><strong>Last Day to Withdraw or Rescind Withdrawal of Candidacy (Non-Judicial):</strong> Last day non-judicial candidates may withdraw their candidacy or rescind withdrawal of candidacy. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.202</a>)</td>
</tr>
<tr>
<td>May 15, 2018</td>
<td><strong>Close of Standard Registration:</strong> Last day to register to vote or to update your existing registration, without having to appear in-person at the Clerk’s office, or without having to register on the Secretary of State’s website. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.560(1)(a)(1), as amended by AB45 and AB478 of the 2017 legislative session</a>)</td>
</tr>
<tr>
<td>No later than May 25, 2018</td>
<td><strong>Sample Ballots Mailed to all Active Registered Voters</strong> (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.565</a>)</td>
</tr>
<tr>
<td>May 16-22, 2018</td>
<td><strong>Extended Online Registration (7 Days):</strong> You may register to vote or update your existing registration <strong>ONLY</strong> on the Secretary of State’s website. You will not receive a sample ballot for the current election if you register or update your address during these two days. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.560(1)(a)(3) and NRS 293.565(7), as amended by AB45 and AB478 of the 2017 legislative session</a>)</td>
</tr>
<tr>
<td>May 23-24, 2018</td>
<td><strong>Extended In-Office and Online Registration (7 Days):</strong> You may register to vote or update your existing registration <strong>ONLY</strong> by the following means: (1) In-person at the Douglas County Clerk’s office; or (2) On the Secretary of State’s website. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.560(1)(a)(2), as amended by AB45 and AB478 of the 2017 legislative session</a>)</td>
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<td>May 26-June 8, 2018</td>
<td><strong>Early Voting (14 Days):</strong> Historic Courthouse will serve as main early voting center, several branch locations will be scheduled as well. Visit govotedouglas.com or view your sample ballot for more details. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.3568</a>)</td>
</tr>
<tr>
<td>June 5, 2018</td>
<td><strong>Absentee Ballot Request Deadline:</strong> Last day for the Douglas County Clerk’s office to RECEIVE absentee ballot requests. (<a href="https://www.nvleg.gov/LASession/75/StatsRules/pdf/SB163.pdf">NRS 293.315</a>)</td>
</tr>
<tr>
<td>June 12, 2018</td>
<td><strong>Primary Election</strong></td>
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*Important dates for the General Election will be provided at a later date.*
Filing Dates, Locations, and Fees

**When:** Judicial Candidates may file to run for office from **Tuesday, January 2, 2018 to Friday, January 12, 2018 9:00 a.m.-5:00 p.m.**, except weekends and holidays. The last day to change how a name will appear on the ballot is Friday, January 12, 2018. The last day to withdraw candidacy or rescind withdrawal of candidacy is **Wednesday, January 24, 2018**.

**Where:** Candidates must file with the Douglas County Clerk’s office.

**Fees:** Candidates must pay the required fees, listed below. Filing fees are payable by cash, cashier’s check or certified check *(payable to the Douglas County Clerk)*. **NRS 293.193 does not allow personal checks or credit cards.**

<table>
<thead>
<tr>
<th>Office</th>
<th>Fee</th>
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<tr>
<td>JUSTICE OF THE PEACE</td>
<td>$100.00</td>
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Judicial Offices up for Election in 2018

Justice of the Peace- Lake Tahoe, Richard Glasson
Justice of the Peace- East Fork, Thomas Perkins

What to Bring for Filing

**Completed "2018 Checklist for Judicial Candidate Filing":** On the Checklist, be sure to include information you wish to provide to the media and general public, such as: mailing, website and e-mail addresses; and campaign headquarters information. Bringing the completed Checklist with you will make the filing process easier and faster. Incumbents may list their work address as one for publication and may also list it as a mailing address. However, incumbents may not list their work email address.

**Payment:** Filing fees must be paid by cash, cashier’s check, or certified check. Cashier’s checks or certified checks are payable to Douglas County. **Personal checks/credit cards are not allowed** (NRS 293.193).

**Identification:** Per NRS 293.177(3)(b),(4), as amended by AB21 of the 2017 legislative session, you must present:

- A government-issued valid driver’s license or identification card containing your photograph and residential address; or
- A current utility bill, bank statement, paycheck, or government-issued document, such as a check, containing your name and residential address; or
- A valid driver’s license or photo ID card issued by a government agency and alternative proof of
your residential address, as authorized by the Nevada Secretary of State, after you sign an oath or affirmation under penalty of perjury that you cannot provide the forms of ID listed above because a street address has not been assigned to your residence or because the residence is rural or remote so as to make the other forms of ID impracticable.

NOTE: Voter Registration Cards issued pursuant to NRS 293.517 CANNOT serve as acceptable identification (NRS 293.177(3)(b)(2)).

**The Deputy Clerk Will Verify:** Your voter registration data, identification, and eligibility, e.g., age residency information, etc.

**Candidates Must Complete and Sign (Required):**
- A "Declaration of Candidacy" prepared by the filing officer, based on information you provide
- An "Acknowledgment of Receipt" of campaign reporting forms
  - Candidates May sign the "Code of Fair Campaign Practices" form

NOTE: The filing office will keep the original forms.

**Candidate Name Rules**

**Name Requirements:** Candidates’ names will appear in alphabetical order by office on the ballot. Partisan offices will have an indication of each candidate’s party or "no political party" (NPP), as applicable. All nonpartisan offices will have NP (nonpartisan) after the name of each candidate (NRS 293.256, 293.2565, 293.263, 293.265, and 293.267).

Names must meet legal requirements for the use of given names, surnames and nicknames:
- **Professional/Occupational References:** Titles, designations or other references indicating a candidate’s profession or occupation are not allowed (NRS 293.256);
- **Given Names and Surnames:** Candidates’ names may be their given name and surname or a contraction or familiar form of their given name followed by their surname (NRS 293.2565(1));
- **Nicknames:** Candidates’ names may include a nickname of 10 letters or less. On the ballot, the nickname will appear in quotation marks immediately before the surname. Nicknames must NOT:
  - Indicate any political, economic, social or religious view or affiliation;
  - Be the name of any living or dead person with a known statewide, nationwide or worldwide reputation;
  - Deceive a voter in any way regarding the candidate or his or her principles (NRS 293.2565(1));
- **Candidates with the Same Given Name and Surname:**
  - If none of the candidates is an incumbent, the middle names or initials, if any, of the candidates must be included (NRS 293.2565(2)(a));
  - If one of the candidates is an incumbent, the incumbent’s name must be listed first and the word "Incumbent" must appear next to it (NRS 293.2565(2)(b)).
Residency Requirements

Residency Requirements: A qualification for offices other than federal is that candidates must have actually, as opposed to constructively, resided in the district to which the office pertains for at least the 30 days immediately before the close of candidate filing (NRS 293.1755(1)). For the meaning of the term "actual residence," see NRS 281.050, as extensively amended by AB21 of the 2017 legislative session.

After Filing

Campaign Contributions and Expense Reports and Judicial Statements of Financial Disclosure: All candidates for judicial offices and all elected judicial officials must file "Campaign Contributions and Expenses Reports," including the annual report. C & Es must be filed electronically with certain limited exceptions, with the Secretary of State at http://nvsos.gov/sos.elections/candidate-information/campaign-finance-reporting-requirements.

All candidates for judicial offices and all elected judicial officials must file a "Judicial Statement of Financial Disclosure" that will be publicly available. The Judicial Statement of Financial Disclosure must be filed with the Administrative Office of the Courts, at the address printed on the form. Find more information at http://nvcourts.gov/AOC/Administration/Human_Resources/Financial_Disclosures/.

Candidate Resources: As it becomes available, the following information can be found at: http://nvsos.gov/sos/elections/candidate-information

- Judicial Election Calendar
- Filing information for Judicial Candidates
- Campaign finance reporting requirements
- Campaign guides
- Recount and contest guide
- Campaign Contributions and Expenses Reports, and non-judicial Statements of Financial Disclosure filed in prior years (2004 to present)

Campaign Laws Legal Authority: Chapter 294A of the Nevada Revised Statutes (NRS) addresses campaign practices. NRS Title 1, Chapter 1, covers state judicial department. Canons 3 and 4 of the Code of Judicial Conduct contain special election-related provisions for judicial candidates. NRS 281A covers ethics in government. NRS Chapter 281 has general provisions for public officers and employees. The Nevada Administrative Code (NAC) contains corresponding regulations for applicable NRS statutes. Candidates may be particularly interested in the 2017 legislative changes contained in AB21, AB45, AB392, and AB418. Various other laws and regulations also apply to campaign practices, ethics, and elected officials. The Douglas County Clerk does not give any legal advice or opinions.
Campaign Violations

Canons 3 and 4 of the Nevada Code of Judicial Conduct

Canon 3 of the Nevada Code of Judicial Conduct: Canon 3 directs that a judge shall conduct his or her extra-judicial activities so as to minimize the risk of conflict with judicial obligations.

Canon 4 of the Nevada Code of Judicial Conduct: Canon 4 directs that a judge or judicial candidate shall refrain from inappropriate political activities.

Information on the Internet:
Nevada Code of Judicial Conduct: http://www.leg.state.nv.us/CourtRules/SCR_CJC.html

Commission on Judicial Discipline

Complaints by ANY PERSON of Misconduct by JUDICIAL OFFICIALS/CANDIDATES or of Disability of Judges: Any person who alleges judicial misconduct in office, violations of the Code of Judicial Conduct, disability of a judge, or misconduct by a judicial candidate may file a "Verified Statement of Complaint" with the Commission on Judicial Discipline. The complaint form and past decisions are available at: http://judicial.nv.gov/Discipline/Commission Home.

Scope of Authority:

- "The Commission has the authority to handle a wide range of complaints against judges including, but not limited to: violations of the Model Code of Judicial Conduct; failure to perform the duties of office; and mental or physical disability that is likely to be permanent in nature, which prevents the proper performance of judicial duties" (http://judicial.nv.gov/Discipline/Types%20Complaints).
- The Commission may impose various forms of discipline, such as removal, censure, suspension, probation, fines, etc., pursuant to Article 6, Section 21(5) of the Nevada Constitution and NRS 1.4677. (http://judicial.nv.gov/Discipline/Commission%20Powers)

Standing Committee on Judicial Ethics

Complaints by a JUDICIAL CANDIDATE of Ethics Violations by Another JUDICIAL OFFICIAL/CANDIDATE: A candidate who alleges an ethics violation by a currently elected judicial official or a candidate for judicial office may request an advisory opinion from the Standing Committee on Judicial Ethics. Past advisory opinions are at http://judicial.nv.gov/Standing/Opinions/New Opinions.

Scope of Authority (http://judicial.nv.gov/Standing/Purpose):

- "The Standing Committee on Judicial Ethics was created to provide judges and aspirants to judicial office advisory opinions regarding ethical matters that may arise in the ordinary course of judicial service, or in the elective or appointment process."
- "The Standing Committee also assists the Nevada Supreme Court by studying and recommending additions to, amendments to, or repeal of provisions of the Revised Nevada Code of Judicial Conduct or other laws governing the conduct of judges and judicial candidates."
Campaign Practices- Secretary of State

Complaints by ANY PERSON of Violations of NRS Chapter 294A ("Campaign Practices") by ANY CANDIDATE:

Any person may give written, signed notification to the Secretary of State detailing any violation of NRS Chapter 294A, in accordance with NRS 294A.410(2).

Scope of Authority (NRS 294A.380-420):

The Secretary of State may investigate reported violations of NRS Chapter 294A and institute court proceedings or refer the matter to the Attorney General for investigation and initiation of court proceedings. See NRS 294A.380-420 for details about enforcement, institution of court proceedings, and civil penalties.

Required and Prohibited Practices by Any Candidate Under NRS Chapter 294A and 293: NRS 294A .290 through 294A.343 specify prohibitions, such as:

• NRS 294A.330 - Use of the term "reelect" in campaign
• NRS 294A.340- Creating the implication that candidate is incumbent
  o Also see AGO 98-19 of June 18, 1998 - Use of words that remove the implication of incumbency
  o Also see NAC 294A.130- Creating the implication of non-incumbency in office
• NRS 294A.341 to 294A.343 - Persuasive poll concerning candidate must identify person or entity requesting or paying for poll, enforcement, reporting alleged violations, court proceedings, penalties

Other Violations:
Contact the Secretary of State for other alleged violations of campaign practices not under the jurisdiction of a specific agency.

Ethics- Nevada Commission on Ethics

Complaints by ANY PERSON of Violations of NRS Chapter 281A ("Ethics in Government") by a CURRENT OR FORMER PUBLIC OFFICER:

Any person may file a request for an opinion by the Commission on Ethics regarding an alleged violation of NRS Chapter 281A by a current or former public officer (NRS 281A.280). A two-year statute of limitations applies. See NRS 281A.160 for a detailed definition of the term "public officer" (elected or appointed).

Scope of Authority (NRS 281A.280, 281A.480):
Upon receiving a request for an opinion, or on its own motion, the Commission on Ethics may investigate and take appropriate action regarding an alleged violation of NRS Chapter 281A by a current or former public officer. This includes imposing penalties pursuant to NRS 281A.480.
Electioneering

**Restrictions:** NRS 293.3572, 293.361, and 293.740 govern electioneering. Electioneering rules differ for early voting and Election Day:

- Early Voting:
  - If the branch voting site is located on private property (mall, supermarket, etc.), electioneering is not allowed on the owner’s property without the owner’s permission (NRS 293.3572(4)).
  - If the voting site is located on public property, electioneering is not allowed within 100 feet of the voting area. Election workers will post "Distance Marker" signs at the 100 foot limit to distinguish the boundaries. (NRS293.361)

- Election Day: Electioneering is not allowed within 100 feet of the entrance to the building or structure in which a polling place is located. Election workers will post "Distance Marker" signs at the 100 foot limit to distinguish the boundaries. (NRS293.740)

**Definition:** NRS 293.740 defines electioneering as campaigning for or against a candidate, ballot question or political party by:

- Posting signs
- Distributing literature
- Using loudspeakers
- Buying, selling, wearing or displaying any badge, button or other insignia, except that a person may wear political insignia while voting only if reasonably unable to cover or remove it
- Soliciting signatures to any kind of petition

Campaign Mail

**New Requirements:** Section 1 of AB45 of the 2017 legislative session created a new addition to NRS 293. Any nongovernmental entity that sends a notice to a person indicating that the person is not or may not be registered to vote, or requesting that the person register to vote, must clearly indicate that it is not official election mail from the Secretary of State or Douglas County Clerk.

Registering Voters

**Obtaining Applications:** The Douglas County Clerk’s office will provide up to 50 Voter Registration applications for free. If you request more than 50 Applications, you must complete a distribution plan detailing how you intend to distribute the Voter Registration Application forms and submit it to the Secretary of State’s office. (NRS 293.509)

**Guidelines:** Follow the guidelines below to properly conduct your activities:

- Make an Application available to everyone, regardless of their political party affiliation (NRS 293.505(8)(b), 293.5235(14)).
• You may help a voter complete an Application if you provide your mailing address and signature in section 13 of the Application (NRS 293.5235(13)), and you:
  o Do not solicit a vote for or against a question or candidate (NRS 293.505(10)(a)); \textit{and}
  o Do not speak to a voter about marking his or her ballot for or against a question or candidate (NRS 293.505(10)(b)); \textit{and}
  o Do not distribute any petition or other material concerning a candidate or question which will be on the next election’s ballot (NRS 293.505(10)(c)).

• If you help a voter complete an Application and if you also keep the Application to turn-in, you must enter your name on the receipt that the voter retains (NRS 293.505(13)(a)).

• You should strongly encourage applicants to personally return their Applications to the Douglas County Clerk’s office, either in person or by mail. If you choose to collect and submit Applications yourself, return them to the Douglas County Clerk’s office within 10 days. All Applications must be submitted by the registration deadline (May 15, 2018 for the Primary Election and October 9, 2018 for the General Election).

• You may not alter, deface or destroy a completed Application that an applicant has signed, except to make changes at the voter’s request (NRS 293.505(13)(b), 293.5235(15)).

• You may not falsify or cause an Application to be falsified and you may not give money or other compensation to another for a falsified Application (NRS 293.800).

• You may not provide compensation for registering voters that is based upon the total number of voters a person registers or the total number of voters a person registers in a particular political party (NRS 293.805).

• You may not represent yourself to be a Field Registrar or try to exercise the duties of a Field Registrar when you are not a Field Registrar (NRS 293.505(9)).
  o A field registrar is appointed to serve at the pleasure of the County Clerk and performs duties as directed by the Clerk.

• Using or threatening to use any force, intimidation, coercion, violence, restraint, or undue influence in connection with voter registration is a category E felony (NRS. 293.710).

Document Filing Schedule

\textbf{Campaign Contributions and Expenses Reports:} See the Secretary of State’s website for information about Campaign Contributions and Expenses Reports, including instructions and due dates: http://nvsos.gov/sos/elections/candidate-information


\textbf{Legislative Changes in 2017:} AB45 of the 2017 legislative session made numerous changes to the reporting requirements and due dates of Campaign Contributions and Expenses Reports. The changes affect both candidates and elected officials. Contact the Secretary of State’s office for more information.
2018 CHECKLIST FOR JUDICIAL CANDIDATE FILING

What to Prepare in Advance: Candidate filing will be EASIER and FASTER if you prepare the following in advance:

- **Checklist:** Complete and bring this Checklist with you when you file for office.

- **Fees:** Payable by cash, certified check or cashier’s check. Check’s payable to the Douglas County Clerk. **No personal checks or credit cards.**

- **Identification:** You must present appropriate I.D. when you file for office (see page 3)

When is Candidate Filing: January 2-12, 2018, Tuesday-Friday, 9:00 a.m. - 5:00 p.m.

Where is Candidate Filing: Douglas County Clerk’s Office | 1616 8th St, Minden | (775)782-9014
Tahoe General Services | 175 Highway 50, Stateline | (775)586-7270

More Information: E-Mail: election@douglasnv.us

1. Office for Which You Are Filing:
   *(Include Dept., District, or Town, if any)*

2. Your Name as it will Appear on the Ballot: *(see “Candidate Name Rules,” page 4)*

3. Your Business Phone Number:

4. Your Name as it will Appear on the Certificate of Election and Declaration of Candidacy:

THE INFORMATION BELOW WILL BE AVAILABLE TO THE GENERAL PUBLIC AND THE MEDIA

5. Residential Address:

6. Your Mailing Address:

7. Your Phone Number:

8. Your E-Mail Address

9. Your Website Address: